

## **NATIONAL BOOK FUND (NBF) GRANT GUIDELINES**

### **CHURCH PERIODICAL CLUB (revised 08/06/2025)**

For more than 130 years, the Church Periodical Club has participated in the Episcopal Church's mission to spread the Gospel by providing written materials. This Ministry of the Written Word is done by awarding grants through the National Book Fund and other CPC grant funds.

#### **What is granted?**

CPC grants are made for written materials of all types (such as books, magazines, e-books and electronic learning materials). The specific materials are determined and purchased by the recipients. Materials may be religious or secular but must be used within the mission of the Church.

Grants are not given for equipment (such as projectors, computers, shelves), operating expenses (such as postage and stationery) or to produce material (such as translations or printing).

There will be a limit of one grant per purpose. There are two categories for NBF grants.

#### **Grants within The Episcopal Church Province I-IX**

Who is eligible? Any organization or individual whose work is affiliated with The Episcopal Church including sponsorship outside the Episcopal Church such as a companion diocese. Maximum request is \$3,000.

#### **Grants to the Anglican Communion**

Organizations, dioceses and parishes must apply through their Anglican or Episcopal bishop who endorses the request and shows its relationship to the priorities of that diocese. There is a limit of one grant per diocese every three years. Maximum request is \$3,000.

The need for all materials to carry out the mission of the Church must be established for all requests and there must be financial need.

#### **How do I apply?**

Obtain and complete a grant application form. Forms are available at CPC's website, [click here](#). You can mail or send by email to: Church Periodical Club  
ATTN: NBF Grant Request 320 S 3rd Ave. #903 Sioux Falls, SD 57104  
Telephone: (605) 359-2880 Email: [cpcpresident1888@gmail.com](mailto:cpcpresident1888@gmail.com)

The form for an NBF grant must be completed by the applicant or submitter, signed by a bishop, and returned to the above address. **NBF grant applications must be received by March 1<sup>st</sup>.**

**Grants to Anglican Communion** Overseas applications must attach a completed banking addendum.

**When will I know if my application is accepted?** Applications are reviewed by a committee, and applicants are notified by April 1<sup>st</sup>.

**NBF grants are awarded once each year** – at the CPC annual general Meeting or at the Triennial Meeting. Grants may be partially funded dependent on donations. Recipients will receive a letter shortly after the granting session.

Checks are mailed or money is electronically transferred to bank accounts. Recipients are asked to choose a method of payment if in the United States. Overseas recipients will only receive money by electronic bank wire and must complete the CPC Grant Addendum NBF Wire transfer (which states that the money must be sent to an agency such as diocese, school, library, etc. – money will not be sent to an individual).